

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Minutes of the **Meeting** of the Parish Council held on **Tuesday 18th January 2022** At **7.15pm** in the Old School

Councillors Present: Cllr Osborn (Chairman), Cllr Andrew, Cllr Stevens, Cllr Earley, Cllr Vine, Cllr Fraser, and Cllr Steele.

In attendance: Wiltshire Cllr Muns (left meeting at 8.35pm) 2 members of the public (one arrived at 7.18pm, both left at 8.36pm), and Carol Hackett (Parish Clerk).

	AGENDA ITEM
21/22-214	Apologies for Absence Cllr Davis, Cllr Turner-Scott, and Cllr Boaden had sent apologies due to personal commitments, which were accepted.
21/22-215	Declarations of Interest and Dispensations to Participate There were none.
21/22-216	Adjournment for Public Participation (maximum of 5 minutes) The meeting was adjourned at 7.16pm and resumed at 7.20pm.
21/22-217	Minutes of Council meetings Meeting of the Parish Council held on the 21st December 2021. The minutes of the meeting, having been previously circulated to Councillors, were approved, and signed as a correct record (proposed Cllr Fraser, seconded Cllr Vine). Cllr Andrew abstained.
21/22-218	Monthly Reports <ul style="list-style-type: none">a) Chairman's Report – The Chairman reported that most of the Christmas decorations in the Market Place had now been removed, with the remaining out-of-reach lights to be removed when the tree is next cut-back. He had cleaned up and tested the lights, with most of them still being in good working order, and then put them back in storage. He referred to an email received from a local resident asking about the possibility of dedicating resident only parking on Northbrook near the Market Place, and detailed his response made.b) Wiltshire Councillor Report – Cllr Muns provided details of up-coming road closures on the A360 through Potterne, and the A345, and noted that changes would be coming into effect from the 28th of February to Wiltshire Council general waste collection days. He noted that the next CATG meeting was on the 1st February at 10am, and Area Board meeting on the 7th March at 6pm, and advised that there were still funds available for Youth Grants – with this in mind it was agreed that enquiries would be made with the Area Board Manager to determine if an application could be submitted for support towards refurbishing Broadwell Play Area – ACTIONS – Clerk to liaise with AB Manager, and prepare application if appropriate. He then answered questions posed by Councillors, and referred to possible changes to the funding allocation and eligible criteria for CATG for 2022/23.c) Community Hall Trust Report - Cllr Earley provided a brief update from the Trust meeting she had attended. Following on from the recent JLC meeting, the idea of a large rock / shelter for young people had been put forward which could possibly be funded by a Jubilee Grant.d) Vintage Meet 2022 – Cllr Stevens referred to the Update Report which had been provided by the Organising Committee Chairman which detailed progress to date with planning for this year's event.e) Platinum Jubilee weekend<ul style="list-style-type: none">i. Update on arrangements for Community Picnic, Friday 3rd of June – There were none.

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	<p>ii. Suggestion for 'Platinum Jubilee Walk' received from local resident – Councillors welcomed the idea, and offered the full support and backing of the Parish Council – ACTIONS – Clerk to notify local resident accordingly.</p> <p>f) Remember COVID19 Project – Cllr Fraser referred to the recent walk around Canada Woods with The Woodland Management Consultant, noting his recommendations for thinning-out and management of the woods. It would be necessary to apply for a felling licence, which she was currently investigating, and she would also contact some contractors who had experience in this type of work to obtain quotes. It was hoped that the Remember COVID19 Project Committee would be able to meet soon to discuss possible ideas for Canada Woods and the adjoining grass amenity land area next to Beechwood. A suggestion was made for an article in the next edition of the Magazine to seek parishioners' thoughts and ideas – ACTIONS – Cllr Fraser and Clerk to prepare article and forward to Magazine Editor.</p> <p>g) Library in Dr John Reid Room – The Clerk reported that the lease agreement with Wiltshire Council for use of the Dr John Reid Room by the Library had now been completed. A copy of the lease had been sent to the Parish Council insurers, and confirmation received back that this activity would have no effect on the policy. The Library had reported a near miss trip incident across the door threshold, between the Library and the main room. Advice had been taken from a local contractor who will be solving the problem by removing the existing threshold and creating a ramp between the two levels. The Chairman noted that the Community Minded Person of the Year Award would shortly be put on display in the Library. It was suggested that the Posters advertising the move of the Library to the Old School, including details of the opening times be circulated to local schools, and also put on the Market Place Notice Board – ACTIONS – Clerk to organise.</p>
21/22-219	<p>Highways / Maintenance issues in the village</p> <p>a) Update on matters previously reported –</p> <p>i. Vehicular access along the Clays / proposals for bollards –</p> <ul style="list-style-type: none"> ➤ Updates regarding drains – The Clerk referred to the drain mapping information obtained from Wessex Water, which detailed the direction of some of the drains along the Clays and positions of manhole covers. Wiltshire Council were unable to provide any additional information. ➤ Proposed position of bollard – Cllr Stevens noted that the most suitable position appeared to be just beyond the entrance to the small holding, (towards Stobberts Road) – ACTIONS – Cllr Stevens to confer with adjacent landowner, Clerk to contact Wiltshire Council regarding possible impact on refuse collection route. ➤ Proposal and quote for drop-down bollard – Cllr Vine provided details of the proposed bollard as recommended by the supplier contacted – £269 plus cost of any additional keys. A suggestion was made for a possible grant application to CATG to help fund the project, which could also include fitting of the bollard and improvements to the bridleway surface – ACTIONS – Clerk to investigate possibility of grant application. Cllr Vine to obtain formal quote from supplier. ➤ Use of scalpings to fill potholes – The Clerk reported that the contact supplied by the local resident had been very helpful, and hoped to provide a quote for both sections of the Clays MLAV24 early next week. <p>ii. Auto Speed Watch Camera Device – The Clerk reported that there had been some miss-communication with regards to the availability of the device, with notification now being received from Great Cheverell that they have not yet decided what to do with their device. It was agreed to ask Great Cheverell if they would consider formally lending or selling the device to Market Lavington, if the decision is made not to keep it, otherwise consideration will be given to purchasing a new one – ACTIONS - Clerk to liaise with Great Cheverell and provide an update at the next meeting.</p> <p>b) New matters to report –</p>

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	<p>i. Lavington Hill parking in cul-de-sac serving numbers 1-14 – Councillors considered the concerns raised by a local resident, along with a request for double-yellow lines. The Chairman noted that initial enquiries using Wiltshire Council mapping systems had not given a clear indication of land ownership, which suggested that the land may belong to the houses, and as such, was not something that the Parish Council could be involved in. It was suggested that residents check their property deeds and/or make further enquiries through Land Registry – ACTIONS – Clerk to advise local resident accordingly.</p> <p>ii. Footpath MLAV10 Spin Hill to join FP1A – Concerns raised by a local resident regarding wooden bars blocking the footpath was discussed under agenda item 21/22-216. It was proposed by Cllr Stevens, seconded by Cllr Earley, and resolved to remove the unauthorised blockage – ACTIONS – Clerk to liaise with Handyman Contractor.</p> <p>iii. Any other matters to report – The Chairman referred to concerns raised regarding the safety of Lavington School children who cross Grove Road at the beginning and end of the school day. Councillors appreciated the issues, and recognised that the problem was being exacerbated by parents etc. parking along the stretch of road waiting to pick up children – ACTIONS – Clerk to write to school to bring the matter to their attention.</p>
21/22-220	<p>Correspondence Received</p> <p>a) Email from local resident – Concerns raised regarding visibility for residents exiting the Old Drummer Boy pub development, and asking if might be possible to install a safety traffic mirror opposite the archway – The Clerk noted that she had made some initial enquiries with the Wiltshire Council Conservation Officer, and would forward the response to the local resident when received.</p> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p> <p>There were none.</p>
21/22-221	<p>Planning applications and decisions</p> <p>a) The following planning applications received which have been considered at a Planning Committee meeting were noted: There were none.</p> <p>b) The following planning applications received, which have not been considered at a Planning Committee meeting were noted:</p> <ol style="list-style-type: none"> PL/2021/11169 St Marys Church, Church Street, Market Lavington. SN10 4DT. Various trees works – No Objection PL/2021/11378 2 Drove Lane, Market Lavington. SN10 4NT. Demolition of existing single storey rear utility to allow for construction of new rear extension with associated landscaping – No Objection PL/2021/10722 Weathertop, Parham Lane, Market Lavington. SN10 4QA. Variation of condition 2 of 16/01943/FUL to allow for 10 stables at the livery yard to be used for full livery purposes (including for rehabilitation livery) – No Objection <p>c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) There were none.</p> <p>d) The following recent planning application decisions made by Wiltshire Council were noted:</p> <ol style="list-style-type: none"> PL/2021/06316 - Works to a Listed Building. Platencia, 33 Church Street, Market Lavington. SN10 4DU. Addition of a conservatory to the rear of the property, over the footprint of a previously established conservatory - Approve with Conditions

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	<p>ii. PL/2021/09656 SILVANA, 13 CANADA RISE, MARKET LAVINGTON. SN10 4AD. To refurbish the existing flat roof at the rear of the property and add a balustrade to create a bedroom terrace - Approve with Conditions</p> <p>iii. PL/2021/10722 Weathertop, Parham Lane, Market Lavington. SN10 4QA. Variation of condition 2 of 16/01943/FUL to allow for 10 stables at the livery yard to be used for full livery purposes (including for rehabilitation livery) - Approve with Conditions</p>
21/22-222	<p>Finance</p> <p>a) Councillors received and approved the financial reports - receipts and payments details for December 2021 (including card payments, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.</p> <p>b) It was resolved to approve the payment of 'on-line Payments' for January 2022, as per the schedule provided, which included copies of accompanying invoices and paperwork (including any payments made in-between meetings) – Proposed Cllr Fraser, seconded Cllr Osborn (see appendix at end of minutes).</p> <p>c) Quarterly check of Parish Council accounts by Chairman of Management & Finance committee – Cllr Fraser reported that she had carried out the quarterly review of the accounts as at 31/12/21, and all appeared to be in order.</p> <p>d) Day-rate quotes received for Canada Woods tree work – The Clerk noted that four contractors had been invited to provide quotes, and she provided details of the three quotes received. It was proposed by Cllr Stevens, seconded by Cllr Early and resolved to accept the quote from Alex Yates of £450 + VAT per day for 2 ground based chainsaw operatives – ACTIONS – Clerk to advise contractors accordingly.</p>
21/22-223	<p>General Parish Matters</p> <p>Cllr Earley suggested it could be a good idea to have a clear up alongside, and in the stream along The Muddle, with perhaps the help of volunteers – ACTIONS – Date to be arranged and requests made for volunteers. Cllr Fraser referred to a campervan that appeared to be occupied, and was parked partly on the pavement on Francis Road – ACTIONS - to monitor situation. Cllr Stevens asked if any progress had been made with regards to the planned additional wording for the Village Gateways – ACTIONS – Cllr Stevens to follow-up with Cllr Davis. Cllr Osborn reported that he understood the Sea Scouts would be making contact with the inheritors of the person who originally gifted the land at the Elisha Field to the Parish Council regarding the terms of the gifting.</p>
21/22-224	<p>Adjournment for Public Participation (maximum of 5 minutes)</p> <p>The meeting was adjourned and resumed at 8.49pm.</p>
21/22-225	<p>Dates of next Meeting</p> <p>Parish Council meeting – Tuesday 15th February 2022.</p>
21/22-226	<p>Closure of meeting</p> <p>There being no further business the meeting was closed at 8.50pm.</p>

Appendix

Payments to be approved at January Parish Council Meeting				
Details	Cost Centre	Date of Payment	Amount Inc. VAT where applicable	Ref
Cleaner OS wages	4000/120	20/1/22	91.70	BP1
Handyman contractor monthly hours	4100	20/1/22	220.00	BP2
Clerk wages	4000/110	20/1/22	828.18	BP3
Wansbroughs – Review of OS Library lease	4130	20/1/22	204.00	BP4
TEEC – Charge for planning search feature on website	4180	20/1/22	14.40	BP5

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Kings Ramps – 50% deposit for ProShow event	4260	20/1/22	1440.00	BP6
TOTAL			2,798.28	

Draft